



110 W. ROSEDALE AVE, WEST CHESTER, PA 19383
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RE: Fall 2016 Semester Student Employment

We are beginning to schedule student employees for the upcoming Fall 2016 semester. If you would like to be considered for employment, please provide the hours you are available to work.

Regular Hours are Monday-Thursday 8AM-6PM, Friday 8AM-4PM, and Saturday 11AM-3PM

<u>Day of Week</u>	<u>Hours You Can Work</u>
Monday	_____
Tuesday	_____
Wednesday	_____
Thursday	_____
Friday	_____
Saturday	_____
<i>Ram Shop</i>	
<i>Sat (10:00-5:30)</i>	_____
<i>Sun (11:00-5:00)</i>	_____

The first week of the semester we are open until 8:00 pm Monday-Thursday.
 The second week of the semester we are open until 7pm Tuesday-Thursday.

Are you available to work extended hours the first two weeks of class?
 Yes _____ No _____



Pre-Employment Questionnaire Equal Opportunity Employer

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

Referred By: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

Please list three persons not related to you, whom you have known at least one year.

Full Name: _____ Relationship: _____
 Company: _____ Phone: _____
 Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: _____
 Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: _____

Address: _____

Previous Employers

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____